

REMINDER

Student Drop Off Procedures

How to drop off:

1. Students may be dropped off in the parking lot loop. This is a one-way loop, and you must for the safety of everyone, stay in your lane and never pass on the left.
- 2. Please pull as far forward as you can. School staff will wave your vehicle forward as far as possible. Vehicles that stop and drop off too far back on the loop create backups onto Monroe. Additionally, we ask that you do not stop on the crosswalk. The crosswalk must remain clear for pedestrians.**
3. When it is time to unload, please unlock your doors, and encourage your child to move as quickly as possible toward the side walk. School staff members are there to assist with directing your child(ren) into the building.
4. Please stay in your vehicle. If you do need to get out of your vehicle, please put your hazard lights on. Children should exit on the right/passenger side. If you need to have your child exit on the left side because of a car seat, please put your hazard lights on.

We appreciate your attention and cooperation as the safety and security of our elementary community is our priority.

Sincerely,

